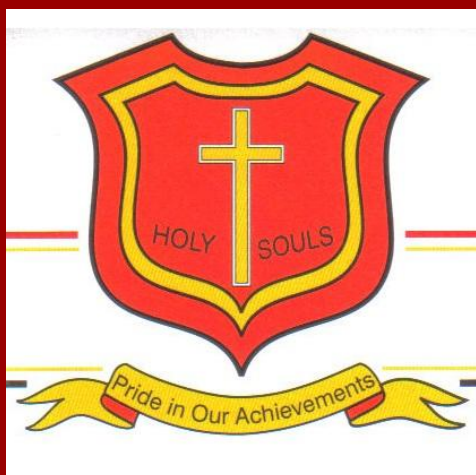


HOLY SOULS RC PRIMARY SCHOOL

Pride in our achievements



Vision Statement

Holy Souls School is a Catholic School where we share our life in Christ in the growing knowledge that Jesus loves us. Our school is a place where everyone is able to feel welcomed, valued, secure, loved and happy. Everyone who comes into our school will be treated with respect. We remember that Jesus said, 'Treat others as you would like them to treat you'

Tiddly Tots Pre-school Admission Policy

Date Agreed by Committee: 21/05/2026

Date Ratified by FGB: 07/07/2026

Annual Review

At Holy Souls RC Primary School, we care for 26 children between the ages of 3 and 4.

The numbers and ages of children admitted to the pre-school comply with the legal space requirements set out in the Early Years Foundation Stage (EYFS). When considering admissions, we are mindful of staff: child ratios and the facilities available at the pre-school.

The pre-school will use the following admission criteria which will be applied in the following order of priority.

Where applications for admission exceed the number of places available, the following criteria will be applied, in order of priority.

1. Baptised Roman Catholic looked after children and Baptised Roman Catholic previously looked after children (see note a)
2. Baptised Roman Catholic children, who have a sibling in school at time of application and admission. "Sibling" includes half, step, foster and adopted siblings or the child of the parent/carers partner who live at the same address
3. Baptised Roman Catholic children.
4. Looked after children and previously looked after children (see note a)
5. Other children who have a sibling in the school at the time of application and admission. "Sibling" includes half, step, foster and adopted siblings or the child of the parent/carers partner who live at the same address.
6. All remaining applicants.

Notes:

- a. A 'looked after' child is a child who is (a) in the care of a Local Authority or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (see the definition in s.22(1) of the Children Act 1989) at the time of making an application to the school. A previously looked after child is a child who (a) was 'looked after' but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order or (b) a child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. An 'adoption order' is an order under the Adoption Act 1976 (see Section 12 adoption orders) and/or the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society."

A child requiring a full-time place may have preference over one requiring a part-time place.

If in any one category there are more applicants than places available, priority will be given based on proximity to the school, nearer addresses having priority over more distant ones. The distance will be measured in a straight line ("as the crow flies") from the school gates to the family home, using a computer system.

The school will operate a waiting list and places are offered after the above admissions criteria has been applied.

We operate an inclusion and equality policy and ensure that all children have access to pre-school places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Once you have accepted your place at Holy Souls Tiddly Tots pre-school parents must complete and sign a contract and registration form. These forms provide the pre-school with personal details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parents, doctor's contact details, health visitor contact details, allergies, parental consent and vaccinations etc.

Parents will still need to apply for a Primary School place, as a place in Tiddly Tots does not automatically give the child a place in Holy Souls RC Primary School Foundation class.